

A&W War 33

July 4th, 2018 to July 8th, 2018 Merchant Application Forms & Guidelines



The Great Kingdoms of the West and AnTir are pleased
to present A&W War 33



Location:

The Lazy J Moore Ranch, 96029 Euchre Creek Rd. Gold Beach, OR 97444.

Merchant registration: opens January 2018 and must be postmarked *by* June 5, 2018.

Merchant set-up: Registered merchants may start setting up at Noon on Tuesday July 3rd.

General Admission: Noon on Wednesday July 4th

ALL MERCHANTS WILL BE JURIED BY COMMITTEE

You are NOT confirmed until you receive a confirmation from the Merchant Coordinator.

***All merchants are required to have their space cleared by no later than Sunday July 9th 4pm ***

Merchant Requirements & Rules of Operation

All merchants are to be set up within the Merchant Village. No merchandising activities will take place outside of the Merchant Village. Absolutely no amplified or non-period music that can be heard beyond your booth is permitted during set-up or during the event. No subletting of booth space is allowed. Your booth must fit inside the space allotted. The theme of décor, sales items, and the dress of all persons associated with the booth must be consistent with the acceptable historical time period of the SCA (approximately pre-1650). An attempt must be made to make your sales booth appear pre-17th century.

Fire Extinguishers are REQUIRED for EVERY Booth!

Booth and Gate Fees

You may pay all your fees when sending in your merchant forms. Gate Entry for one (1) adult is included in the fee for your first booth space. All helpers/employees/family members must be pre-registered in order to come on site. **ADULT** and **MINOR registration forms** are included in this packet. Copies of these forms will be kept at Gate when you arrive. *Please make merchant registration checks payable to: "S.C.A., Inc. / AnTir/West War*

Non-Food Merchant Booth spaces are \$65 for the first 25 ft x 25 ft lot (including ropes). This includes one (1) gate entry site token. Additional spaces are \$25 each. Additional spaces DO **NOT** INCLUDE ADDITIONAL GATE ENTRY FEES.

Food Merchant Booth spaces are \$65 for a 30 ft x 30 ft space. This includes one (1) gate entry site token.

Have fire extinguishers readily available and visible

- For garbage use a watertight container with lid.
- Use gray water dump stations
- Have hand-washing stations. Set up hand-washing facility **FIRST!** This must be done before handling food and utensils. Use a sink with warm running water or provide a 5-gallon container of warm water with a dispensing valve that provides a constant flow of water when opened.
- Provide dispensed soap, paper towels and a wastebasket. Do not use cloth towels to dry hands.

All food merchants must be familiar with any applicable rules and regulations concerning sale of food at the event. It will be your sole responsibility to ensure all requirements are met. This includes but is not limited to obtaining the proper permits and the following of guidelines for the hand and utensil washing stations set forth by Curry County.

**If you need more information on health regulations, we strongly suggest you contact the Curry County Oregon Health Department:
Curry Co. Health Dept.**

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Set-Up

Merchants must check in at the Gate before proceeding to the Merchant Village. Copies of all forms will be at Gate. **All merchants are expected to be self-sufficient. If you need physical assistance in setting up your booth, you must make your own arrangements.**

Please note: all spaces are 25 feet by 25 feet **including ropes!** If you are a small booth, it may be possible to share the space with another small merchant. Contact the Merchant Steward to discuss this option. If you have a larger booth, you will need to pay for additional spaces (see Merchant Registration form). **Your booth must fit within the space allotted; if your camping tent does not fit, it will need to be moved to a camping area.** This must be coordinated with the Merchant and Land Allocation Stewards.

Pre-registered merchants may begin set up at **Noon on Tuesday July 3rd** If you cannot find your space, ask for the Merchant Stewards or one of the on-site stewards and they will assist you. The Merchant Stewards will not be readily available between 9 PM and 8 AM. **Night set-up must be carried out with full consideration of your neighbors.**

Absolutely NO portable generators are allowed in the merchant village. There is no Electricity available on site.

Teardown

All merchants and campers must remove tents, equipment, sales items, supplies, packing materials, and trash from their booth premises, and leave the area in a clean and orderly condition by **4pm Sunday July 9th 2018** All trash is to be moved to the dumpsters. The staff can supply extra trash bags if necessary. Failure to comply with this clearance schedule could impact on your ability to participate as a merchant at future Kingdom of AnTir or West events.

Facilities

There are **grey water** tanks available close to Merchants' Village. You must use them for all grey water. You may NOT pour any water on the ground.

No **ground fires** are allowed. Bring a safe fire pit or hibachi, and obey all fire laws and regulations that may be in effect at the time, whether or not they are mentioned here or in other AnTir-West War event information (printed or online).

Children On-site

Children under 5 must be supervised by their parent or designated adult/responsible teenager at all times. Children 5-11 must be within sight and sound of a designated adult at all times. Walkie-talkies, cell phones, etc. do not count. Youth 12 and up are considered able and responsible enough to wander freely, although parents are still responsible for their behavior. If your 5 to 11 year old would like to attend classes at Youth Point or go watch the fighting, you need to arrange with another adult to "keep an eye" on your child. This person is responsible for the child's behavior and safety, and must know where you can be found in case of emergency. A responsible teenager can be your "designated adult" if you are comfortable with that arrangement. **If you plan on bringing a minor other than your own, the SCA requires two forms, one notarized, or that minor cannot enter the site.**

Deliveries

The Event Stewards will **NOT** accept UPS or other ground deliveries of your merchandise. There is a strict "No Drop-Off" policy. If you wish to arrange a delivery, you must be on-site to receive it. All deliveries must be met at the SCA Gate

Pets at War

Please go to event website for details

Security

While you are ultimately responsible for your own booth, the Constabulary will make their usual rounds during the event. Volunteers to assist with this are much appreciated. Please contact the Volunteer Steward when you arrive at the site if you would like to help out.

Donations

We will be conducting a Volunteer Raffle. **This will be the only official raffle of A&W War.** The fabulous generosity of the Merchants has been a wonderful way to thank our many volunteers for all their work. If you are willing and able to make a donation to the raffle, please let the Merchant Steward know.

RV Campers

We can only provide **dry camping spaces** (no hook-ups).

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----- **MERCHANT CHECKLIST** -----

1. Read the entire Merchant's Packet.
2. Read and sign the Merchant's Agreement and all appropriate waivers.
3. **Mail the following items to the Merchant Stewards.** *Failure to include any of these items will result in the packet being returned to you and admittance denied.* Please note all forms must be filled out completely and submitted by deadline date.
 - A **completed** Merchant Registration Form
 - A **signed** Merchant Agreement
 - Pre-Registration Forms for **ALL** in your party, either paper forms or a copy of the confirmation email if you used the online PREREG FORM. (Anyone who has not sent in the Gate Pre-Registration form and payment will not be allowed on site until Wednesday when the general populace registration opens. NO Exceptions.)
 - Signed** Equestrian Waiver
 - Proof of SCA membership** for booth owner and any staff or family member(s) paying the member adult admission price.
 - Pictures of your booth and merchandise; only digital forms accepted.
 - Your check or money order in U.S. dollars for all **merchant fees**. Please make checks payable to: "S.C.A., AnTir West War." credit cards will **NOT** be accepted.
 - Your self-addressed stamped post card, if you would like a confirmation that your packet was received.

FORMS MUST BE POSTMARKED BY June 5, 2018

Send all forms and payments to:

Elizabeth Schmidt (Elsbeth Cameron)
P.O Box 391
Fortuna, CA 95540

(707) 407-8488 - Please, no phone calls after 9 pm PST or before 8 am PST
Email: pottery@reannagteine.com

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----- **MERCHANT REGISTRATION FORM** -----

PERSONAL INFORMATION

SCA Business Name	
Name	
Address	
City	
State/Province, Zip	
Day Phone / Evening Phone	
Email / Fax	

OFFICE USE ONLY

Date Received:	
Paid: CK#	M/O:
Amount:	
Space #	

**MAKE CHECK OR MONEY ORDER
PAYABLE TO
"S.C.A., Inc/AnTir West War"**

Non-Food Merchant 25'X25' space	\$65 for SCA Members – includes 1 Space & 1 Site Fee/Token \$70 for non-SCA Members – includes 1 Space & 1 Site Fee/Token	\$
Additional 25x25 Space	\$25 for each additional space. (DOES NOT INCLUDE SITE FEE)	\$
Food Vendors 30'x30'		
Additional Adults	\$35 for each additional adult non-SCA member	\$
	\$35 for each additional adult SCA member	\$
Additional Youth	Children 17 years and under are free	\$
TOTAL		\$

GENERAL INFORMATION

1. Do you require handicapped access?	<input type="checkbox"/> Yes <input type="checkbox"/> No	2. Will you be camping with your booth?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Do you require a DRY RV SPACE?	<input type="checkbox"/> Yes <input type="checkbox"/> No	4. Will you need space in Merchant Camping?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. What will you be selling?			
6. May we leave your URL posted during the year?	URL:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7. May we have permission to post an email along with your URL on the W/ATW website under Merchants?"		<input type="checkbox"/> Yes <input type="checkbox"/> No	
8. What day are you checking in? (This will affect your location within the Village)			
9. Give us the ACTUAL dimensions of your booth including ROPES			
10. For Emergency Purposes, PLEASE let us know where you are camping. We will keep this information secure.			
11. Is there anything else you would like us to take into consideration regarding your application or placement?			

This application is not valid until the following document is signed by the Merchant whose name appears on the application. Please make sure you understand this document thoroughly before signing it and do not sign it before reading all the Merchant Information and Merchant Rules.

I will be in full operation by Thursday noon July 5nd 2018 at noon unless prior arrangements have been made with the Merchant Steward. I will remove all equipment, supplies, merchandise, and trash from the contracted space by 4pm Sunday July 8th 2018. I assume responsibility for any hauling charges or other expenses incurred for disposal and/or cleanup of the contracted Merchant site.

I swear the information provided on this application to be true to the best of my knowledge.

Legal Signature		Print Name		Date	
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(sign in ink)

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----- MERCHANT AGREEMENT -----

The Society for Creative Anachronism, Inc., Kingdom of West, thereafter referred to as the SCA, will hold an event known as the A&W War, hereafter referred to as the Event, on **Noon Tuesday July 3rd**, at the Lazy J Moore Ranch, 96029 Euchre Creek Rd. Gold Beach, OR 97444. The SCA gives the undersigned individual, hereafter referred to as the Merchant, the privilege, as an independent operator (not as an employee or representative of the SCA, the Event, the Lazy J Moore Ranch, 96029 Euchre Creek Rd. Gold Beach, OR 97444) to operate a sales booth at the event, during above dates, in an area designated by the SCA or its agents.

The Merchant, in signing, agrees to abide by the conditions set forth in this document, and by directives of the Event, and their agents. The signing Merchant **MUST** be in attendance and tending his/her booth throughout the Event, or the selling space will be forfeit. No subletting of selling space is allowed. No exceptions.

The SCA and their agents will monitor all rules during the Event, notifying the Merchant of any infractions, and asking that violations be corrected.

- I. The Merchant acknowledges being an independent operator, and that neither he/she, nor his/her agents or employees, shall have any authority to contract for or incur any liability or obligation on behalf of the SCA, the Event, Lazy J Moon Ranch or Curry County, or any of their agents, and will indemnify the above entities against any and all claims that may be made against them due to activities of the Merchant. The Merchant shall be responsible for any costs, expenses, attorney's fees or judgments incurred by the entities mentioned above in this paragraph due to the Merchant's activities.
- II. The Merchant agrees to comply with all event, park, civil, county, state and federal laws, rules and regulations concerning their activities and/or sales at the Event. If the Merchant fails to comply with said rules, or with any portion of this agreement, the Event may, upon notification, take immediate action which in their sole judgment may be necessary to protect the SCA, and the Event's interests, including but not limited to, the closing of said Merchants booth, removal of the Merchant's sales materials, removal of person(s) and halting the Merchant's activities on the Lazy J Moore Ranch premises, without refund of any fees or any other consideration to the Merchant.
- III. The pre-registered Merchants' set-up will begin no earlier than **noon Tuesday July 3rd 2018**. The Merchant will remove all equipment, sales items, supplies, packing materials, and trash from their booth and premises, and leave it in a clean and orderly condition by **4pm Sunday July 8th 2018**. Failure to comply with this clearance schedule could impact the Merchant's ability to participate in future A&W Wars.
- IV. The Merchant assumes full responsibility for maintenance of their booth area and the area around it, keeping it clean and supplying all necessary materials for operation. Each merchant is required to supply their booth with a **Valid Fire Extinguisher**.
- V. The Merchant's theme of décor, sales items, booth and dress, and the dress of their assistants and other persons associated with their booths, must be consistent with the acceptable historical time period of the SCA (roughly pre-1650 AD). The Merchant must add to "an environment which evokes the atmosphere of the Middle Ages and Renaissance." Violations of, or exceptions to, these requirements shall be determined at the discretion of the Event or its agents.
- VI. The Event or its agents may inspect sales booths at any time. The Event reserves the right to demand removal of any sales items deemed unsuitable, in their opinion, for sale at the Event. Use of, sale of, or display of any illegal materials of any kind will result in the immediate cancellation of this agreement, closure of the sales booth, and forfeiture of all fees paid for the Event. Furthermore, the above-mentioned violations may result in the removal of the sales items and/or person(s) involved by proper authorities.
- VII. Everyone connected with the Merchant's booth are considered to be party to this agreement and must abide by the Merchant's Agreement and the rules and laws of the SCA (as set forth in the Governing Documents and the Laws of the SCA), the Rules and Regulations of Curry County and State or Oregon. This includes all helpers, assistants, family and minors in the company of the undersigned Merchant.
- VIII. By signing this form, the Merchant agrees that the officers and staff of the SCA, the Event, Curry County, and State of Oregon, and their agents are not responsible for injuries, loss or damage to person or property, and the Merchant agrees to abide by all decisions, rules and requests of the Event in regard to personal display and conduct at the Event.

I, the undersigned, hereby acknowledge that all parties connected with my Merchant Booth have carefully read and completely understand this Merchant's Agreement for the A&W War, and agree to abide by all the rules described here-in.

Your Legal Name (Please Print)

Signature and Date

Your Business Name (Please Print)

Your S.C.A. Name (Please Print)

Send all forms and payments to:

Elizabeth Schmidt (Elsbeth Cameron)
P.O Box 391 Fortuna, CA 95540

(707) 407-8488 - Please, no phone calls after 9 pm PST or
before 9 am PST

Email: pottery@reannagteine.com

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SOCIETY FOR CREATIVE ANACHRONISM, INC.

P.O. Box 360789. Milpitas, California 95036-0789. Tel (408) 263-9305. Fax (408) 263-0641

State of Oregon Liability Form

The Equine Activity Liability laws of the State of Oregon, as may be amended from time to time, Ch. 30.691, state among its statutory provisions that "Except as provided in subsection (2) of this section and in ORS 30.693, an equine activity sponsor or an equine professional shall not be liable for an injury to or the death of a participant arising out of riding, training, driving, grooming or riding as a passenger upon an equine and, except as provided in subsection (2) of this section and ORS 30.693, no participant or participant's representative may maintain an action against or recover from an equine activity sponsor or an equine professional for an injury to or the death of a participant arising out of riding, training, driving, grooming or riding as a passenger upon an equine."

WAIVER AND INFORMED CONSENT TO PARTICIPATE AND RELEASE LIABILITY IN SCA ACTIVITIES WHICH MAY INCLUDE EQUESTRIAN ACTIVITIES

I, the undersigned, do hereby state that I wish to participate in activities sponsored by the Society for Creative Anachronism, Inc., affiliated organizations, and subsidiaries (hereafter collectively the "SCA"), which may include being present at or participating in, however slight, equestrian activities at events held by the SCA.

The SCA has rules which govern and may restrict the activities in which I can participate. These rules include, but are not limited to: Corpora, Corporate Policies and By-Laws, officer handbooks, the various kingdom laws, and the rules for combat and equestrian related activities. I agree to be bound by the rules of the SCA and any site that an SCA event is held at. I acknowledge that I am fully aware of the nature, purpose, and risks of these activities of the SCA (including equine activities). I further acknowledge that these activities are VOLUNTARY and that I do not have to participate unless I choose to do so. I understand that these activities are potentially dangerous and that I voluntarily accept any of the inherent risks involved, including risk of injury to myself or damage to my property. The SCA makes no representations or claims as to the condition or safety of land, structures, or surroundings, whether or not owned, leased, or maintained by the SCA.

I agree to obey the directions of the marshals and other governing officials of SCA activities. In the event of any disagreements or disputes arising from my taking part in these activities, I agree to the dispute resolution procedures set forth in Corpora or any handbooks promulgated by the SCA.

In exchange for allowing me to participate in these SCA activities and events, I agree to release from liability, agree to indemnify and hold harmless the SCA, and any SCA agent, officer, or SCA employee acting within the scope of their duties, for any injury to my person or damage to my property, even if the same may have been contributed to or occasioned by the negligence of the above. It is understood and agreed that this agreement is to be binding upon myself, my heirs, executors, and assigns. I understand that the SCA does NOT provide any insurance coverage for my person or my property. I acknowledge that I am responsible for my safety, my own health care needs, and for the protection of my property. I have read the statements in this document. I agree with its terms and have voluntarily signed it. I understand that this document is complete unto itself and that any oral promises or representations made to me concerning this document and/or its terms are not binding upon the SCA, its officers, agents, and/or employees.

I UNDERSTAND THAT THIS IS A LEGAL DOCUMENT. I HAVE READ AND UNDERSTOOD THIS RELEASE AND I UNDERSTAND ALL ITS TERMS. I EXECUTE IT VOLUNTARILY AND WITH FULL KNOWLEDGE OF ITS MEANING AND SIGNIFICANCE.

Equine MIC: Mistress Doe Flynn EVENT: A&W War DATES: 7/4/2018 – 7/8/2018

Legal Name (Please Print)

Legal Signature:

Date

- 1: _____
- 2: _____
- 3: _____
- 4: _____
- 5: _____
- 6: _____
- 7: _____
- 8: _____
- 9: _____

Revised 12-1-2017

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----- Merchant ADULT Pre-Registration Form -----

- **One form per ADULT** (do not use this form for minor registrations)
- Include payment via **Check, Money Order, or Cashier's Check Only** – **Do Not Mail Cash**
- Make Check Payable to **SCA Inc. / AnTir/West War**
- *Please Print*

Last Name	First Name
SCA Name	
	Email Address <i>(required for confirmation)</i>
SCA Membership Number	Membership Expiration Date
Name of Camp Group (Booth / Merch. Camping / Other)	Are you Reigning Royalty? – Which kingdom? <input type="checkbox"/> Yes <input type="checkbox"/> No

Site Fees					
Arriving (Check One)	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday		
Adult Member	\$35			\$	
Adult Non-Member	\$40			\$	
				\$	
Dry RV – No Hookups <i>(length and width required)</i>	Length: Width:				\$0.00
Pets	<i>No pet charge.</i>				\$0.00
Total				\$	

<p>Contact Gate Steward with questions:</p> <p><i>Make Check Payable to SCA Inc. AnTir/West War</i></p>	<p>Office Use Only:</p> <p>Registration # _____</p> <p>Check # _____</p> <p>Date Received _____</p> <p>Date Confirmed _____</p>
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Don't forget your signed EQ waiver, and copies of your SCA cards.

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----- Merchant MINOR Pre-Registration Form -----

- **One form per MINOR** (do not use this form for adult registrations)
- Include payment via **Check, Money Order, or Cashier's Check Only** – **Do Not Mail Cash**
- Make Check Payable to **SCA Inc. / AnTir/West War**
- If the minor is **attending without a parent or legal guardian**, please include a notarized copy of the waiver (see above) AND the Medical Authorization (available at <http://www.sca.org/docs/pdf/treatminor-notary.pdf>). The minor's temporary guardian will need a second notarized copy of each of these forms with them at the event.
- *Please Print*

Last Name	First Name
SCA Name	
Name of Parent(s) / Guardian(s) attending A&W War	
Parent / Guardian Telephone Number	Parent / Guardian Email Address (<i>required for confirmation</i>)
SCA Membership Number	Membership Expiration Date
Name of Camping Group	Age of Minor

Site Fees					
Arriving (Check One)	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday		
Child (age 0-16 yrs)	Free			\$0.00	
Total				\$	

<p>Contact Gate Steward with questions:</p> <p><i>Make Check Payable to SCA Inc./Kingdom of west</i></p>	<p>Office Use Only:</p> <p>Registration # _____</p> <p>Check # _____</p> <p>Date Received _____</p> <p>Date Confirmed _____</p>
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Don't forget your signed EQ waiver, and copies of your SCA cards.

Minors **attending without a parent or legal guardian** need a notarized copy of the waiver above AND the Medical Authorization (<http://www.sca.org/docs/pdf/treatminor-notary.pdf>).

The minor's temporary guardian will need a second notarized copy of both forms with them at the event.